

**THE**  
**Women's**   
**Challenge, Inc.**  
**MIND, BODY & SPIRIT**  
**A CHARITABLE ORGANIZATION**

## Vendor Agreement

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To Vend, Contact:

**Cortney Bailey, Vendor Liason**

E::vendors@WomensChallenge.net | P:: 1.888.529.9213



January 10, 2012

Dear Vendor:

We are pleased that you have expressed interest in vending at our *Celebration of Love* Valentine's Day Concert on **Saturday, February 11, 2012** from 7P—12A at the Beechtree Golf & Country Club, 811 S. Stepney Road, Aberdeen, Maryland 21001. Set-up will begin at 5:30pm and breakdown will be at 11:30pm. Doors will open at 7:00pm to the public, so please be prompt in your set-up.

The response and interest in this event has been promising and we are doing our best to respond to everyone in a timely manner. This is a great opportunity to sell your products or services to a large variety of women. It is our goal to assemble a variety of products and services that will create a relaxing and enjoyable experience for all in attendance.

Please note that your payment is non-refundable and non-transferable (unless the event is canceled.) Payment is preferred through our online portal at [www.WePay.com/events/CelebrationofLoveVENDOR](http://www.WePay.com/events/CelebrationofLoveVENDOR) or you can mail a cashier's check or money order to: **The Women's Challenge, Inc.**, PO Box 364, Abingdon, MD 21009. Personal checks will not be accepted.

We are committed to making this inaugural celebration a success and we look forward to building relationships with all involved. We look forward to your participation and your continued support of **The Women's Challenge, Inc.**

If you have any questions regarding this event, please contact me at [Vendors@WomensChallenge.net](mailto:Vendors@WomensChallenge.net).

WE are our Sisters' Keeper,

*Cortney Bailey*

Vendor Liaison

[Vendors@WomensChallenge.net](mailto:Vendors@WomensChallenge.net)



## Vendor Application Rules

The Vendor agrees to pay the Vendor Fee in the amount of \$125 (per 6ft space) on or before January 16<sup>TH</sup>; after January 16<sup>TH</sup> Vendor Fee will be \$150.00 (per 6ft space). Payment is due when submitting this Agreement. All Vendors are to provide an item from their stock to be utilized as a door prize for the "Celebration of Love."

This opportunity is offered on a first-come basis. **The Women's Challenge, Inc.** will not "hold" space without payment and we will not make *any* exceptions. If payment is received after a category has been filled the Vendor will be notified and refunded the applicable paid Vendor Fee.

Set-up will begin 5:30pm and conclude at 6:00pm. If you arrive after 6:00pm you will *not* be allowed to set-up and your Vendor Fee will be forfeited—no exceptions.

Vendor will need to provide a 6ft table and table covering. Two chairs will be provided. Tables must be staffed at all times from 6:00pm—breakdown. Tables must be draped on all sides and covered to the floor to hide any merchandise placed underneath.

**\*Note: Confetti and/or glitter on tables and tape on walls are prohibited.\***

Our Staff is not responsible for sales or merchandise during your absence.

Electrical outlets are sparse. All electrical cords and wiring are to be supplied by Vendor. **Please reference in your Agreement if an electrical outlet is required.** We will do our best to accommodate your needs.

Initial all lines in Agreement:

\_\_\_\_\_ I understand set-up will begin at 5:30pm and break-down begins at 11:30pm (promptly) and is to be completed (and exited the building) by 12:30am on February 12<sup>th</sup> 2012.

\_\_\_\_\_ I understand that I, Vendor, will need to provide a 6ft table and table covering. Two chairs will be provided.

\_\_\_\_\_ I understand that I will *not* be allowed to set-up my display if I arrive after 6:00pm.

\_\_\_\_\_ I understand that my Vendor Fee is non-refundable.

\_\_\_\_\_ I understand this event is offering a plated meal, including complimentary beverages (7-9P) for **ALL** attendees. **Vendors fee of \$24.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## VENDOR APPLICATION FORM

**Business Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

(Please PRINT)

**Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Telephone:** O or C (CIRCLE One) ( ) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Website URL:** \_\_\_\_\_

### **Detailed Merchandise Description or Service(s) Provided:**

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**Payment Type (please check one):**

\_\_\_\_\_ Certified Check **OR** \_\_\_\_\_ Money Order mailed to:

**The Women's Challenge, Inc.**

A NON-PROFIT ORGANIZATION

P.O. Box 364

Abingdon, MD 21009

Download Vendor Agreement @ [www.WePay.com/events/CelebrationofLoveVENDOR](http://www.WePay.com/events/CelebrationofLoveVENDOR)